

coenpartners.com

SENIOR  
ACCOUNTANT

[About Us](#)

We find inspiration in the immediate, local, and regional context of our projects. From this deep understanding of place, we combine design expertise, rigorous and forward-thinking research, and intuition to shape landscapes that complement nature and encourage community. This approach ensures refined projects that honor context, connection, and culture while enhancing the human experience.

[Our Team](#)

We are a collaborative and driven team. Each team member contributes to firm culture and ALL are co-creators in our organization. Professional growth and learning opportunities are present and we strive to facilitate an environment where each person's unique skills and passions are recognized in the day-to-day contributions of our project work.

[The Role](#)

This role collaborates with all aspects of the business and will participate in the ongoing creation and maintenance of general ledger accounts and related activities to enable timely and accurate production of financial statements. Includes the preparation of account reconciliations and analyses, management and review of inter / intra-company balances, creation and review of journal entries, and reviews of accounting classifications and internal controls, all according to GAAP.

[Activities Include](#)

- Reconcile sub-ledger to general ledger account balances
- Prepare accurate financial statements, reports, and analysis for variety of purposes including audits and month-end reporting.
- Prepare journal entries, reports, and reviews accounting classifications in accordance with US GAAP
- Perform monthly balance sheet, incomes statements and changes in financial position/budget analyses
- Assist in design and preparation of budgets for review by management
- Partner cross-functionally with leadership, project managers, clients, and other business teams to facilitate accurate recording and reporting of project activity
- Perform work in a self-directed manner solving complex accounting issues and transactions
- Review and communicate project reporting; understanding fee structure, actual costs to budget, and project forecasts.

[About You](#)

You enjoy a collaborative environment where you are invited to learn and be your best self. You are passionate about what you do in life and human relationships are important to you.

[Ideally you have:](#)

- Bachelor's Degree in Accounting or equivalent school + work experience
- 4+ years of professional accounting experience or combination of education + work experience
- US GAAP knowledge is required
- Ability to effectively analyze, interpret and report financial data
- Ability to communicate effectively, both verbally and written; ability to provide clear and detailed information to others
- Highly proficient in Microsoft products and experience with Accounting and Financial systems
- CPA/MBA is strongly preferred
- Experience in a Project Management organization a plus
- Experience Project Management software such as Sage Intacct and/or CMAP
- Experience solving moderately complex problems and / or conducts moderately complex analyses
- Excellent interpersonal and communication skills

Sound interesting? Let's connect! Please send your resume + cover letter to:  
[joinus@coenpartners.com](mailto:joinus@coenpartners.com)